

Size	Cost	Stand No Shell scheme	
2m x 2m	£2,500 + VAT		All shell scheme stand spaces include:
			High quality shell scheme, fascia with exhibitor name
3m x 2m	£3,400 + VAT		and stand number, 1 x 5' fluorescent light tube per stand, carpeted floor, a 50-word profile in the event guide
3m x 3m	£4,050 + VAT		
			All space-only stands include:
6m x 3m	£7,200 + VAT		Carpeted floor and a 50-word profile in the event guide
			Please note:
			Power sockets and furniture are NOT included with either
			shell scheme OR space-only stand packages

<u>Charities registered with the Charities Commission receive a 15% discount</u> Please quote your registration number here:

EXHIBITOR DETAILS (for all correspondence regarding your stand)

Organisation	
Address	
	Post Code
Telephone	Email
Contact Name	
Alternative cont	act for correspondence :

INVOICE DETAILS (if different from above)

Organisation	
Address	
	Post Code
Phone No	Contact Name: P/O if required:

We have read the Terms & Conditions supplied and agree to abide by them. We understand that these Terms & Conditions must be signed with the stand space booking form before this booking is confirmed. We understand that an invoice will be sent to us in January 2018 or once we have signed and returned this booking form. Full payment will then be due within the terms outlined on the invoice. We have read the payment and cancellation policy on the attached Terms & Conditions. I confirm I am authorised to sign this stand space booking form.

Name (CAPITALS):	Date:	
Signature:		



ENHANCE YOUR PACKAGE BOOK NOW TO BENEFIT FROM SPECIAL EXHIBITOR RATES

Pre-Event Guide advertising

Item	Cost	Tick to order
Full page, full colour	£995 + vat	
Half page, full colour	£800 + vat	

Event Guide advertising

Item	Cost	Tick to order
Full page, full colour	£995 + vat	
Half page, full colour	£800 + vat	
Insert/Flyer	£900 + vat	

PDF copy to be supplied by email. Copy deadlines to be confirmed. Specifications on request.

Flyer/brochure Seat drop at a conference session of your choice

Item	Cost	Tick to order
1 session	£300 + vat	
2 sessions	£500 + vat	
3 sessions	£650 + vat	

All flyers/brochures to be supplied and delivered to venue by exhibitor on event set up day.

Speaker Opportunity

A perfect opportunity to host your very own 1 hour workshop/session. This will be integrated into the main conference programme; our producer will discuss the subject and content with you in order that it meets our essential learning criteria and maximises delegate attendance. Timings and room size will be allocated by the producer in discussion with your organisation.

Item	Cost	Tick to order
1 x hour workshop/session	£3,950 + vat	

Upgraded sponsor profile – Event Guide

Enhance your free profile with an additional 50 words, highlighted box and a colour logo, this will also appear online under exhibitor listings.

Item	Cost	Tick to order
Enhanced profile	£195 + vat	

Name (CAPITALS):	Date:	
Signature:		

All of the above options are subject our terms and conditions. You will be invoiced according to the options selected.

Contact Nicola Davies on email at nicola.davies@markallengroup.com or call 020 3915 9432 or 07787 151949



Entry for the Event Guide

Each exhibitor will have a 50 word profile listed in the Event Guide, a standard entry will also contain a contact email address, company web address and stand number. Listings will be in alphabetical order. Please use the form below to state the exact details for your entry:

PROFILE (50 WORDS MAX):

Name (CAPITALS):	Date:	
Signature:		